



## ***Embassy of the United States of America***

### **DEMOCRACY AND HUMAN RIGHTS FUND**

#### **What is it?**

The Democracy and Human Rights Fund (DHRF) was established in July 1991, by the American Congress, under the Foreign Assistance Act. The purpose of DHRF is to finance small, short-term, high-impact activities, which target support of democratic institutions, political pluralism, and the protection and advocacy of human rights in African countries.

The DHRF program is administered through the Political Office at the United States Embassy in Kampala. Past project funding levels have been between \$2,000 - \$25,000 USD.

#### **What does it fund?**

##### **1. Human Rights**

- Human Rights education, for government officials, students, attorneys, civic organizations or the general public through workshops, seminars, publications, drama presentations, media or other projects. Topics include: international human rights instruments, human rights instruments, human rights in the national constitution, human rights monitoring, reporting and enforcement.
- Start-up funds for human rights NGOs and/or equipment to assist with publication and distribution of materials and reports. Technical assistance re: organization, administration, funding, and running human rights NGOs.
- Creative projects to enhance enforcement of human rights, i.e., training law students how to defend human rights cases, computers to clear up prison detainee records or case backlog.
- Remedial projects, such as torture rehabilitation, pressing the government to improve prison conditions, etc.

##### **2. Legal**

- Drafting, translating, publishing, or disseminating the constitution, statutes and other legal documents.
- Workshops, seminars or education for attorneys or the general public on legal ethics and issues including women's legal rights.
- Start-up funds for legal or bar association, equipment for action-oriented legal projects.
- Legal aid projects, such as free clinics or training for paralegal.

### 3. Judicial

- Strengthening the infrastructure or improving the efficiency of the judicial branch: library books and references, publications of jurisprudence, computers, photocopy and court recording equipment and training.
- Training for High Court and other judges, magistrates, and local or traditional court officials through workshops and seminars. Topics might include independence of the judiciary, rule of law and role of the judiciary in a democracy.

### 4. Legislative

- Strengthening the infrastructure or improving the efficiency of the legislative branch, library books and references, publications on legislative proceedings and legislation, computers, photocopy and recording equipment.
- Training for legislators and their staff re: organizational, administrative or communications skills.
- Training for legislators and their staffs re: independence of the legislature, rule of law, role of the legislature in a democracy.

### 5. Civic Education

- Seminars, workshops, creative presentations and other means of distributing information concerning the following: how democracy works (elections, civic participation, roles of media and branches of government, role of civil society), the role of individual citizens or civic organizations in a democracy, etc.
- Technical assistance to NGOs re: organization, funding, management, etc. (equipment and materials given to NGOs for start-up purposes only if the NGO is involved with enhancing civil or political rights, or in connection with an action oriented civil or political rights project).
- Voter education: right to vote (including women's right to vote), how to vote, why vote, etc.

### 6. Women's Rights

- Education, counseling and legal support in prevention of violence against women.
- Education aimed at eliminating the practice of female genital mutilations (circumcision).
- Education or other projects aimed at enhancing the status and participation of women in society and politics, and enjoyment of internationally recognized human rights.
- Start-up funds for women's NGOs and/or equipment to assist with publications and human rights education projects.

### 7. Electoral

- Technical assistance, equipment or other assistance for domestic election monitoring NGOs.

### 8. Conflict Resolution

- Education, including human rights education (free expression, peaceful assembly, etc.) and civic education (the role of loyal opposition in a democracy, tolerance of dissent, etc.) for citizens and government officials.
- Discussion forums which bring religious, ethnic or political factions together in a way that promotes understanding.
- Joint activities, which promote civil and political rights and which bring religious, ethnic, or political factions together to accomplish a common goal.

### **Prohibitions on DHRF Funding**

- Training of military and police (including direct civic and human rights education)
- Building construction or maintenance, or vehicle of any sort
- Long-term (more than one year) core costs (salary, rent, training or technical assistance)
- Health-related projects, including medical services and population control, except projects promoting the discontinuation of female circumcision
- Conferences or workshops without a clear goal
- Research projects without an action-oriented activity component (i.e., presentation of research at a workshop for policy makers)
- Intercontinental travel, including per diem and airfare
- Grants to organizations lacking other means of support (unless a start-up)
- Grants to the executive branch of any government or American NGO.
- Projects that duplicate USAID, D/G, Public Affairs, or other democracy projects in the same country, or that could be funded under these programs
- Social or cultural rights activities, including social welfare or general education projects that promote social or cultural aspiration
- Children rights or activities in support of destitute children, except projects that support children's legal rights
- Humanitarian assistance, including refugee assistance, assistance to prisoners, or social services projects
- Labor Unions (unless human rights related) or projects in support of economic empowerment

### **How to apply:**

Project proposals must include a detailed budget of the project. Completed proposals should be mailed to:

Democracy and Human Rights Fund  
American Embassy  
P.O. Box 7007  
Kampala

If you have e-mail access, you may also send the application by e-mail to [kampaladhrf@state.gov](mailto:kampaladhrf@state.gov)

For access to an electronic version of this form (and other Embassy Small Grants forms), please see [http://kampala.usembassy.gov/grants\\_programs.html](http://kampala.usembassy.gov/grants_programs.html)

**AMERICAN EMBASSY KAMPALA**  
**DEMOCRACY AND HUMAN RIGHTS FUND**  
**FY 2006 APPLICATION**

Date of application: \_\_\_\_\_

**1. Organizational Details:**

Name of Organization: \_\_\_\_\_

Address: (PO Box)

\_\_\_\_\_

Physical address:

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

1. Name, title, address, telephone, and email of person responsible for the activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Name, title, address, telephone, and email of person responsible for the activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Other contacts responsible for project activities:

\_\_\_\_\_

## **2. Description of the Organization:**

Please provide a description of the organization including information on how long the organization has existed, where it is based, size, funding sources with estimated amounts, other activities undertaken, and prior management experience conducting similar activities.

## **3. Background Information of the Activity:**

a. Please give a brief description of the context in which the activity is set, and the rationale and purpose for the activity. Include a clear statement of how such activities promote human rights or support political pluralism and the creation of more open, democratic societies.

b. Indicate how the activity addresses issues of democracy and human rights, and who will benefit from the activity. Also, state how many individuals will be directly impacted by the activity.

**4. Description of the Activity and its Intended Impact:**

- a. fully describe the activity
- b. explain how and who will manage and implement the activity
- c. identify any potential implementation problems and how they will be addressed and overcome
- d. specify the estimated start and completion date of the activity
- e. indicate if the impact of the activity is to effect change, and if so how, or is it to bring about awareness of issues of democracy, civil society, human rights, free speech, open and free elections, governance or other related issues.

**5. Budget Format:** All proposals should use the following sample.

**FORMAT**

|                   | YEAR 1 |               |       |
|-------------------|--------|---------------|-------|
| BUDGET LINE ITEMS | DONOR  | GRANTEE MATCH | TOTAL |
| Supplies          |        |               |       |
| Conference        |        |               |       |
| Travel            |        |               |       |
| Printing          |        |               |       |
| Equipment         |        |               |       |
| TOTAL             |        |               |       |



**NOTE:** The budget should: (1) Be stated in local currency, and (2) Include notes explaining the costs associated with each of the budget line items, e.g., a list of individuals and the amount to be paid, basis for the travel costs, a list of equipment to be purchased and its estimated cost, and other relevant information to support the proposal's budget. Also, there should be a direct relationship between the activities described in the proposal and the budget.